Student

Acceptable Use Agreement for Marian College Ararat

Information and Communication Technologies (ICT)
1. Introduction

This agreement relates to student use of Information and Communications technologies [ICT] in relation to the Marian College Ararat [the College] network and related equipment.

The College network and related equipment includes all computers (incl. iPads, Laptop devices), servers, data, peripherals (printers, cameras, etc.), and services such as email, SIMON, etc. It also extends to personal electronic devices (such as mobile phones) that are bought to school and any devices outside the College used to access College services.

The proper use of ICT is the joint responsibility of students, parents, and College staff. Parents and guardians should therefore share with the College the responsibility for setting and conveying standards of acceptable use.

2. Student access to College Networks

Generally students will have access to the College network through a portable device (such as iPads, Laptops) issued by the College or computers set up for student use. Senior students or students with special needs may, with the agreement of the College, bring their own laptop or other device.

Access to the network will be dependent on the student complying with this agreement. The use of the College network is a privilege and not a right. Access to the College network is provided in order to support student’s learning and organisation.

Within the College environment students must only access the Internet through the school gateway and not through any other means (e.g. hotspot).

Any attempt to hack, interrogate, bypass or compromise the College’s network or other users on the network will result in access to the College network being withdrawn.

3. Student Wellbeing and Learning

When using College ICT students will:

- Ensure the use of the College network and equipment relates to learning.
- Keep passwords confidential and change them when instructed.
- Log off each session before leaving a computer.
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- Inform the College and Parents/Guardians if they feel harassed, bullied, or uncomfortable in any way with the attentions of another person either on the College network or beyond.
- Not access adult or illicit materials such as pornography, drug usage, violence, or extremist political views.
- Not use any device in class unless for the purpose of learning as instructed by the classroom teacher.
- Not take photos within the College with any device (including personal mobile phones) unless approved by a staff member.
- Not publicise any information identifying any member (including staff, employees or students) of Marian College either directly or indirectly.
- Not in any way use the Internet or the College network to ridicule, bully, or otherwise make feel uncomfortable any member of Marian College (both students and staff) or the wider community.
- Not use the Internet or College network to bring the College into disrepute.

4. Use of mobile devices

Mobile phones and iPods must not be used in classrooms. Mobile devices issued by the College or those BYO devices approved for use by the College may only be used for class related purposes.

5. Using the College Internet.

Access to the College's network will also allow students to access the Internet. When using the Internet students must ensure they:

- are courteous, considerate and respectful of others at all times.
- do not use inappropriate or offensive language or transmit any material that could be deemed inappropriate or offensive.
- only use the Internet for purposes related to their study.
- do not provide personal information such as surname, address, telephone number, parent's work address/phone number.
- do not take or send pictures of themselves or other students without a teacher's permission.
- do not use chat lines without the permission of the teacher.
- do not respond to messages/e-mails of an unpleasant nature.
- do acknowledge the source of information that is used in assignments.
- Not use the Internet during class time for any other purpose than that given by the teacher, especially for games during class or listening to music during class.
- Uphold Brigidine core values.
6. College e-mail

All students will be issued with a College e-mail address. While the e-mail may be used for private purposes, students must comply with the requirements detailed in Part 5 of this agreement "Using the College Internet". Additionally, the e-mail issued by the College must not be used on social media sites including Facebook and Twitter.

7. Parent Involvement

Marian College Ararat encourages all parents or guardians of students to be actively involved in monitoring the use of the Internet by their children. It is important that parents manage the use of the Internet in the home environment including time limits, and support the College in upholding this acceptable use agreement.

The College will support parents through information sessions for parents and students and the provision of Cyber Safety sessions for students.