

# SCHOOL BUS MANAGEMENT SYSTEM

## Quick reference guide for New Travellers

### Step 1



#### Register

If you don't have existing travellers, you can register a new account.



### Step 2



#### Add traveller

New users can get started by clicking on 'Add traveller'.



### Step 3

#### New applications

Create a new application for each traveller.



#### My Applications



### Step 4

#### Manage offer

When you receive a notification of your travel assessment details, you can choose to

- accept the offer and pay the fare (if applicable)
- decline the offer.

Traveller	Application Number	Application For	Status	Payment Status	Fare (\$)	Bus Stop	Valid until	
Test 1	11238	Term 3 - 2017	offer made		\$120.00	Bus Stop: 1337 Boort-Pyramid Road Bus Service: DURHAM OX - PYRAMID HILL Arrival time: 8:05am		<a href="#">View   Renew Application   Manage Offer</a>
Test 2	10199	Term 3 - 2017	accepted	Paid	\$120.00	Bus Stop: 1337 Boort-Pyramid Road Bus Service: DURHAM OX - PYRAMID HILL Arrival time: 8:05am	22/09/2017	<a href="#">View   Renew Application   Replacement Pass   Print Temporary Pass</a>

